**ABERDEEN GRAMMAR SCHOOL**

**PREFECT – JOB DESCRIPTION**

**Expectations**

As a prefect at Aberdeen Grammar School, you will be expected to be a positive role model for all pupils. This means you will:

* wear full school uniform each day
* conduct yourself in a responsible and mature manner in and around the school
* assist staff in the safe and smooth running of the school
* represent the school in a positive way within the community
* have an excellent record of attendance in all classes
* be on time for school and all classes
* be fully committed to the courses being studied
* complete all homework on time and to a high standard

**Specific Duties of a Prefect**

* Lunchtime supervision in the Canteen
* Break and lunchtime supervision in the corridors/playground
* Reception duties
* Library duties
* Guidance duties
* Attendance at Parents’ Meetings and other school events
* Monitoring use of Assembly Hall when used for private study
* Assist in subject departments as necessary
* Assist in upholding the values of AGS in the wider community
* Other duties as and when required

**Benefits of being a Prefect**

* Develops your personal skills and qualities eg team working, confidence
* Increases your profile and influence in and around the school
* Enhances working relationships with staff
* Reflects well in personal statements for University, College
* Can be included in CVs and applications for employment

If you are appointed as a Prefect and do not comply with the expectations above, the role of Prefect and your badge may be removed. A review will be held in October and will continue throughout the session.

***I agree to carry out the role of Prefect and understand that the position will be removed if I do not comply with the expectations specified and carry out the duties expected.***

Name: Date: