**ABERDEEN GRAMMAR PTA (Fundraising)**

**Minutes of Meeting - 15th January 2020**

Present

Sandra, Margaret, Jill, Tania, Eileen, Diane, Anne and Tracy

Apologies - Pam

Next Meeting

Date: Wednesday 18th March 2020

Chair: Anne

Minutes: Diane

Matters arising from last meeting

Sandra getting 200 flyers printed for forthcoming 4 Parent Evenings

Treasurer’s Report

1 Parent Donation received in January 2020

Anne has agreed to become the new Treasurer from April 2020 and was voted on. Anne getting new forms from bank and will start getting them filled in for April

Jill is going to ask Lynne to Audit the Accounts from April 2019 to March 2020 and was agreed by all members

Donations to School

The art department had asked about the PTA making a contribution to the 2 following charities that the school wanted to support:

1) Light of North - Bind to Decorate Lighthouse (a bit like the dolphin and oor wullie projects). Would cost £700 to £900 and Profits going to Clan. Hopefully the Lighthouse could stay at school after auction.

 PTA asked for more information on above before making a donation

2) Australian Fires - Charity

 Printing of Tea Towels and all pupils in school can design tea towel and profits go to above charity.

 PTA donated £75 to above

Raffle

Have enough Raffle Prizes for the April Concert.

Eileen, Diane, Margaret and Tania selling raffles at Concert on 1st April 2020

Teas & Coffee

Margaret and Pam to do next 4 Parent Evenings and Anne, Diane, Eileen and Tracy to do different nights to learn the ropes.

The following was agreed:

29th January 2020 - S3 Parents Evening - Margaret, Pam and Anne

13th February 2020 - N4/N5 Parents Evening - Margaret, Pam and Tracy

20th February 2020 - H/AH Parents Evening - Margaret, Eileen and Diane

11th March 2020 - S1 Parents Evening - Margaret, Pam, Jill or Tania - to get in touch to confirm

Margaret discussed how to order supplies and who is going to organise tea events going forward is still to be finalised

Fundraising

Eileen and Anne suggested a Quiz Night and other ideas. This will be discussed more at next meeting.

AOB

Message to got out on School App for Helpers to do Teas and Raffles and donating Raffle Prizes.

It was discussed the PTA Cupboard was needing cleared out. This has to be discussed further.

Tania to set up a new PTA e-mail address. This is aberdeengrammarptafundraising@gmail.com