



AUGUST 2020

SCHOOL RETURN PLAN - WEEK BEGINNING 17 AUGUST 2020

GUIDE FOR PARENTS/CARERS

Context

On 30 July, The First Minister made a statement in Parliament which intimated that all children and young people will return to school full-time in August 2020.

Aberdeen Grammar School pupils will return to classes, on a full-time basis, on Monday, 17 August.

As explained to pupils at their induction session, the school will run differently in order to adhere to health and safety protocols relating to COVID-19.

Uniform and PE Kit

Pupils are expected to wear AGS school uniform as follows - white or blue shirt, black trousers/skirt, black or navy jumper, black shoes. **Pupils do not wear a tie or blazer.**

We are aiming to reinstate full school uniform by the September holiday weekend. School uniform may now be purchased, online or in store, at Stevenson's or John Lewis.

On days when pupils are timetabled for PE, they should wear their PE kit to school instead of the uniform as detailed above. There will be no access to changing rooms. Pupils should bring their own water and leave all valuables at home. **PE staff will not be collecting in valuable items from pupils.**

It is recommended that school clothing is washed after each school day.

Face Coverings and Hand Sanitiser

Any pupil wishing to wear a suitable face covering in school will be allowed to do so. Hand sanitiser is located at all entrances and in every classroom. In addition, pupils may choose to bring their own hand sanitiser for their own use.

Materials to bring to School

Pupils will not be allowed to share resources or equipment. All pupils are expected, therefore, to bring the following to school:

Stationery - pens, pencils, ruler, eraser
Calculator
Subject resources issued by class teachers eg notes, and textbooks
Water bottle

Journey to and from School

Pupils who travel to school by service bus should wear face coverings and observe physical distancing guidelines. Pupils who cycle to school may continue to do so.

Please note that parents/carers are not permitted in the school grounds to drop off or pick up their child(ren), in accordance with ACC guidelines.

Arrival at School

Pupils should arrive at school for the following times:

S1-S3 - 8.40 am (S1 pupils to arrive at the Bennum Building at 8.30 am for the first week only)

S4-S6 - 8.50 am

Pupils should arrive 5 minutes before their start time and go straight to their period 1 class.

Pupils will be required to use hand sanitiser on entering the school building.

At all times, pupils must follow the instructions of staff and adhere to social distancing rules.

Structure of the School Day

In order to minimise movement and increase separation of year groups, the school day has been revised as follows:

PERIOD	S1-S3 PUPILS	S4-S6 PUPILS	INSTRUCTIONS
1	8.40-9.40 am	8.50-9.40 am	Arrive 5 minutes before period 1 and go straight to class. <i>Do not gather in the school grounds or corridors.</i>
2	9.40-10.50 am	9.40-10.50 am	Single file and follow the one-way system to class.
Break within period 2	S1 – 9.50-10.05 am S2 – 10.05-10.20 am S3 – 10.20-10.35 am	10.35-1.50 am	Go to the Dining Hall, Assembly Hall and/or area outside Bennum Building. Toilets around the assembly hall to be accessed. No access to corridors
3	10.50-11.45 am	10.50-11.45 am	Single file and follow the one-way system to class.
4/Lunch	Lunch	11.45-12.35 pm	S1-S3 Lunch. Home lunch, Canteen/Assembly Hall, outside as follows: S1 – area outside Bennum – far side S2 – area outside Bennum – near main building S3 – front of school beside Byron statue No access to corridors
4/Lunch	12.35-1.25 pm	Lunch	S4-S6 Lunch. Home lunch, Canteen/Assembly Hall, outside as follows: S4 – areas outside Bennum – near main building S5 – area outside Bennum – far side S6 – school garden and opposite grass area No access to corridors
5	1.25-2.20pm	1.25-2.20 pm	Single file and follow the one-way system to class.
6	2.20-3.10 pm	2.20 -3.20 pm	Leave the school grounds immediately.

Moving around the Building

A one-way system will be in operation in school which pupils must adhere to. Pupils must walk in single file on the left side of the corridor/stairs. **Please note that pupils cannot use lockers at this time.**

In Class

Classrooms have been set up to ensure a 2 m distance between teacher and pupils. Pupils must not leave their seat during lessons unless permitted to do so by their teacher.

Pupils must bring their own materials (including pens, pencils, rulers, etc) to class and make sure that they leave nothing behind at the end of the lesson.

Pupils must use hand sanitiser on entry to and exit from each classroom.

On entry to and exit from a classroom, pupils must wipe down their desk, chair and any surface they may have come into contact with. Cleaning materials will be provided for this purpose.

Morning Break

Pupils will have a 15 minute break at the following times:

S1 - 9.50 am

S2 - 10.05 am

S3 - 10.20 am

S4-S6 - 10.35 am

Pupils are encouraged to bring their own snacks in the first week. The canteen, assembly hall and area beside the Bennum building will be available for pupils. For catering information, please follow this link [School Catering Flyer](#)

Pupils will not have access to the corridors/stairs at these times.

Lunch

Pupils will have a 50 minute lunch at the following times:

S1-S3 - 11.45-12.35 pm*

S4-S6 - 12.35-1.25 pm

* Contingency arrangements for lunch have been made for a small number of PE classes in S2 and S3. These classes will be briefed by PE staff.

In the first week, pupils are encouraged to bring their own packed lunch or buy a packed lunch from the canteen. S2-S6 pupils who choose to go out for lunch must adhere to guidelines on face coverings and entry to shops/cafes.

Areas have been identified for separate year groups to access during lunchtime. **Pupils will not have access to the corridors/stairs during lunchtime.**

Toilets

Toilet areas will be monitored with a limited number of pupils being allowed access at any one time.

Leaving the School

All pupils must leave the school grounds immediately at the end of the school day.

Parental Communication with the School

In accordance with ACC guidelines, parents/carers are **not** permitted in the school grounds or buildings. If a parent/carer wishes to talk to a member of school staff, they should telephone the school office (01224 642299) in the first instance.

Pupil Behaviour

At this time, it is essential that pupils behave in a safe and responsible manner. All pupils must adhere to hygiene and health and safety practices as explained to them during the induction sessions. As such, the highest standards of behaviour are required.

Attendance Procedures

If your child is going to be absent from school, you must phone the school Absence Line (01224 655898) before 8.30 am on each day of absence, giving the reason for absence.

If your child or anyone in your household has symptoms or are diagnosed with COVID-19, you must follow Scottish Government guidelines. **Do not send your child to school in these circumstances.**

Home Learning

To minimise the handling of materials, class teachers may set home learning tasks on Google Classroom. Pupils should have access to a desktop, laptop or Chromebook in order to complete these tasks. Mobile phones and tablets are not suitable. If you do not have an appropriate device or internet access at home, please contact the school (aberdeengrammarschool@aberdeencity.gov.uk).